



# Sarasota Institute of Lifetime Learning

February Meeting - Monday, Feb. 3, 1992, 9:30 A.M., Conference Room, Selby Public Library

## MINUTES OF BOARD MEETING, JANUARY 6, 1992

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Present: Arnold Abineri, Herman Baar, Pearl Aronson, Scott Behoteguy, Frances Bourne, Martha Corry, John Dwinell, Johanna Hagedoorn, Richard Hart, Richard Hartman, Roberta Hartman, Curtis Haug, Joan Hopkins, Lewis Kearns, Frank Knowlton (president), Clair Lemmon, Fern Long, Tremain Robinson, Harry Rosenberg, Rose Shulman; Alvin Skelly, Mildred Skelly, Doris Weitz

Absent: Marguerite Allen, Margaret Bates, Evelyn Duvall, George Petrie, Donald Greenholz, Albert Weeks, Chester Williams

President Frank Knowlton called the meeting to order at 9:30 A. M. In his opening remarks he announced that we have had a great response to our Winter Series mailing, especially for International challenges.

Minutes: Roberta Hartman corrected the first sentence of the Treasurer's Report. It should read "Roberta Hartman noted that expenses for 1991 were similar to 1990. (Fall 1990 income was app. \$3300.)" There were no further additions or corrections. John Dwinell moved and Tremain Robinson seconded, that the Minutes be approved as corrected. Motion carried.

Registrar's Report: Mildred Skelly reported that ticket sales are greater than ever and presented her Report on the Winter Series:

Advance Ticket Sales	20,836.00
Friends of SILL	<u>1,117.00</u>
Total	21,953.00
Season tickets	450 ( 1 resold)

Literature	11
Int. Ch. I	257
Domestic Ch.	14
Art	17
Int. ch. II	169
Entertainment	7
Venice	33

A letter will go out with the "striped" tickets, explaining the overflow situation. For International challenges, two overflow theaters will be needed. There will be no video in the second one, only audio, but speakers will be introduced in all. In response to a question, Richard Hartman stated that we have five (5) microphones. Scott Behoteguy suggested that board members not use their complimentary tickets on Wednesdays. Harry Rosenberg remarked that with expanding interest in SILL, a larger hall should be sought, even though it might be more expensive. Al Skelly responded that he has been exploring such places and reinforced Mr. Rosenberg's concern. It was suggested that moderators mention the possibility of joining Friends of SILL. Membership blanks will be available.

Treasurers' Report: Roberta Hartman stated that since we do not know if Cobb will renew our arrangements, we should be looking for another place. She reported that there are now 97 Friends of SILL and their account is almost \$3000. She has had a stamp made for checks drawn on the Friends account. The first half of our rent to the theater has been paid. John Dwinell asked about matching gifts. So far we have had none. Scott Behoteguy moved that the Treasurers' Report be filed for audit. Lewis Kearns seconded the motion and it carried.

Frank Knowlton appointed the following Friends of SILL Committee: George Petrie, Pearl Aronson, John Dwinell, Frank Knowlton, Lewis Kearns, Donald Greenholz. Lively discussion ensued concerning use of Friends funds as differentiated from SILL funds.

Frank Knowlton moved that checks for the \$50 token for speakers, be drawn on the Friends account. Joan Hopkins seconded the motion. It was defeated.

Frank Knowlton moved approval of a \$500 expenditure for a special commitment. Richard Hartman seconded the motion and it carried.

Frank Knowlton moved that all travel expenses be paid from regular SILL funds. John Dwinell seconded the motion and it carried.

Richard Hartman moved that disbursement of funds from Friends of SILL funds be authorized in writing by the special committee, to the Treasurer with reimbursement to be made in the usual manner. Lewis Kearns seconded the motion and it carried.

#### REPORTS FROM THE MODERATORS

Literature Series: Fern Long, <sup>reported</sup> that program is complete. There was concensus that a book list should be prepared and distributed for this program.

International Challenges I: Scott Behoteguy reported "All signals are green." Because of strictures of time, media contacts with Amb. Oakley will be limited. He will be interviewed by TV.

Domestic Challenges: Arnold Abineri reported that everything is set.

Venice: Frances Bourne reported that she is working on publicity.

Art Series: Herman Baar reported that the first speaker will be Joan Altabe, changing places with Dr. Diane Lesko.

Tremain Robinson interpoated the suggestion that moderators notify him when they have a change in program.

International Challenges II: Scott Behoteguy reported "Everything is Go."  
Entertainment: Curtis Haug reported no change in his program. His speakers will be in town so no travel expenses are anticipated.

Audiovisual Equipment: Richard Hartman reported that all equipment has been checked out. New batteries have been put into speakers and the sound has been checked. Alvin Skelly expressed concern about the sound going off and suggested we have a standby technician. Frank Knowlton will talk to Mr. Crosby about having such a person on hand, and paying him. Also, Richard Hartman will acquire a bullhorn which could be used for sound in an emergency.

Ushering: Frank Knowlton asked ushers to stay after the meeting for directions.

Certificates of Appreciation: President Knowlton passed around a sample of the certificate and suggested that checks could be clipped to them. Those who will need travel checks are to see Roberta Hartman.

Distribution of Brochures: There is still a large supply of brochures and channels of distribution need to be developed.

Publicity: The President called attention to Rabow's "Guidebook to Sarasota" (\$7.95) It contains an excellent section on SILL. Doris Weitz reported that there will be a TV interview of Ambassador Oakley on Wednesday. Tremain Robinson is taking care of publicity in the weekly papers. Herman Baar suggested trying to get interviews on Channel 4.

Old Business: Mildred Skelly reminded Board members to show their tickets to the ticket takers. John Dwinell advised all to put their name tags on the right side.

The President announced that the next meeting will be Monday, February 3, 9:30 A. M.

There was no further business and upon motion by the President, seconded by Fern Long, the meeting adjourned at 11:25 A. M.

Respectfully submitted,

*Fern Long*

Fern Long, Recording Secretary



# Sarasota Institute Of Lifetime Learning

March Meeting: Monday the 2nd, 1992, 9:30 A. M. Conference Room, Selby Public Library

## MINUTES OF BOARD MEETING, FEBRUARY 3, 1992

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Present: Pearl Aronson, Scott Behoteguy, Martha Corry, John Dwinell, Donald Greenholz, Richard Hart, Richard Hartman, Roberta Hartman, Joan Hopkins, Lewis Kearns, Frank Knowlton (President), Clair Lemmon, George Petrie, Tremain Robinson, Harry Rosenberg, Rose Shulman, Mildred Skelly

Absent: Arnold Abineri, Marguerite Allen, Herman Baar, Margaret Bates, Frances Bourne, Evelyn Duvall, Johanna Hagedoorn, Curtis Haug, Alvin Skelly, Fern Long, Albert Weeks, Doris Weitz, Chester Williams

President Frank Knowlton opened the meeting by giving SILL-ver stars by way of thanks to (1) Martha Corry and Frances Bourne for the well organized series in Venice which is so successful, and thanks to Clair Lemmon and Richard Hartman who worked on the microphone arrangement there, which helps people who ask questions; (2) SILL-ver stars, again to Clair and to Richard for the heroic job they did with the podium lighting; and (3) SILL-ver stars to the ushers, moderators, directors and all who performed labors of love to help solve all the problems which arose in the course of the sessions.

Minutes: Joan Hopkins moved and John Dwinell seconded that the minutes of February 3rd be accepted. Richard Hartman made the comment that he did not resort to the bull horn suggested as a remedy for the problem he solved in a different way.

Registrar: Mildred Skelly reported that total sales for the season to date amounted to \$26,239.00. FRIENDS OF SILL have contributed \$1,137.00 through her, making a total of \$27,376. Income from Venice amounted to \$1,198.00.

The ticket breakdown for Sarasota:

Literature -- 19	Art -- 23
Int. Ch. I -- 306	IC II -- 204
Dom. Ch. -- 16	Ent. -- 8
Venice -- 35	

Attendance to date: Literature -- 1201	IC I -- 2816
Dom. Ch. -- 671	Venice -- 848

Treasurer: Roberta Hartman presented her report:

Admission Fees -- \$27,672.00	Friends of SILL -- \$3,672
Speakers' Tokens -- \$1,266	
Assets not including Friends -- \$49,064.29	

Checks have been written for the theater and for tokens for the second sessions. There will be larger future travel and other expenses which are in the budget. Scott Behoteguy moved and Lewis Kearns seconded the motion that the report be accepted and filed for audit. Passed. Frank Knowlton commented that 18 of the board members have contributed \$1,290 to FRIENDS OF SILL.

1992 Winter Program: Since ownership of the theater has changed, the new help does not seem to know or understand SILL's needs at all times. In addition, the amount of help has been cut and working days shortened for others. Among the latter group is Dene Bodycote, who has been most helpful in the past. Frank

Knowlton has written a letter to the manager, Randy Cosby, alerting him to the fact that it would be helpful to us if Dene Eodycote could be assigned for duty on Wednesday mornings. Depending upon his answer, it was moved by Scott Behoteguy, seconded by John Dwinell, that if necessary, extra costs might be incurred to insure smooth functioning. Frank Knowlton was empowered to negotiate whatever amount might be involved and the funds would be paid from our treasury. Motion passed.

Various audio problems were mentioned and possible solutions discussed. No action was necessary.

Moderators: Reports were made either in person or through messages.

Literature -- Satisfactory	IC I -- Going well
Dom. Ch. -- Satisfactory	Venice -- Running smoothly
Art -- As reported last month, Joan Altabe is changing dates with Dr. Diane Lesko.	

Again, Tremain Robinson asked that he be notified of any changes to insure that the weeklies receive the information in time for good results. A feature on the entertainment series is being planned.

Martha Corry talked about the demographics of the attendees in Venice. Some suggested relocation to another place. Martha will ask some of them in person to see if consideration of relocation is desirable.

1992 Fall Program: Since the fall 1991 series has not succeeded in proportion to the amount of work that Arnold Abineri and Herman Baar had to put into it, it has been suggested that the fall program be discontinued. Scott Behoteguy moved and John Dwinell seconded the motion, which was passed, that the matter be referred to the Program committee to see if a change of format might be an alternative.

The Foreign Affairs Forum, which centers on the tapes of the Great Decisions subjects, also needs to be reviewed. The enrollment is so large that a larger hall might be in order, although sometimes the attendance is not too large for good discussion.

Reserved Seating: George Petrie and his committee are considering ways in which the present arrangement should be changed to make it easier for all concerned. Further consideration by the Board is postponed until there is a report.

Friends of SILL: The matter of extending invitations to FRIENDS OF SILL to come to the year-end party elicited the information that there are 132 on the list, which makes a blanket invitation impossible. The FRIENDS OF SILL committee will bring in a report on whether to invite only those whose contributions are over a certain amount, or whether to invite any of them. The project needs to be re-examined to determine whether there should be a minimum "membership" as other "Friends" organizations have, or to use the Symphony system of having categories bracketed by amounts.

The meeting adjourned at 11:10 A. M.

Respectfully submitted,

*Rose Shulman*

Secretary - pro tem



# Sarasota Institute of Lifetime Learning

April Meeting - Tuesday, April 7, 1992. 9:30 A. M., Conference Room, Selby Public Library

## MINUTES OF BOARD MEETING, MARCH 2, 1992

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Present: Arnold Abineri; Pearl Aronson; Herman Baar; Frances Bourne; Martha Corry; John Dwinell; Donald Greenholz; Richard Hart; Richard Hartman; Roberta Hartman; Curtis Haug; Lewis Kearns; Frank Knowlton (Pres.); Fern Long; George Petrie; Tremain Robinson; Rose Shulman; Mildred Skelly; Doris Weitz; Harry Rosenberg

Absent: Margaret Bates; Scott Behoteguy; Evelyn Duvall; Johanna Hagedoorn; Joan Hopkins; Clair Lemmon; Alvin Skelly; Albert Weeks

President Frank Knowlton called the meeting to order at 9:30 A. M. In his preliminary remarks, he complimented the Board members who were all clad in bright spring colors. He mentioned Frances Bourne's involvement with the Academic Olympics in which the Sarasota team was doing so well.

Minutes: The President thanked Rose Shulman for having served as secretary pro tem on February 3. Martha Corry raised a question about the Venice item on Page 2, line 18, changing that sentence to "Some suggested additional lectures in the south county." John Dwinell moved approval of the Minutes as corrected. George Petrie seconded the motion and it carried.

Registrar's Report: Mildred Skelly gave the following report:

Total Sales -	{ Season	
	{ Series	\$28,281.00
	{ Daily	
Friends of SILL		<u>2,035.00</u>
		30,316.00
Venice		<u>1,976.00</u>
		32,292.00

### Tickets Sold

Literature	19	Art	28
IC I	306	IC II	241
DC	17	Ent.	11
Venice	57	Season	490

### Attendance six sessions

Lit - 1579  
 IC I 4053  
 DC 1041  
 Venice 1523

### Two sessions

Art 558  
 IC II 1221  
 ENT. 350

President Knowlton complimented Mrs. Skelly on splendid work. Frances Bourne noted an increase in revenue and attendance in Venice. John Dwinell moved acceptance of the Registrar's Report. Fern Long seconded the motion and it carried.

Treasurer's Report: Roberta Hartman presented the Treasurer's Report. She called attention to the fact that current receipts are approximately \$5000 more than last year's. She noted increase in Friends of SILL membership. Frank Knowlton added that 21 Board members have become members of the friends. John Dwinell moved acceptance of the Financial Report. Harry Rosenberg seconded the motion and it carried.

1992 Winter Series Evaluations:

Literature as Propaganda: Fern Long reported that the series had progressed satisfactorily with good question periods. Frank Knowlton reported one negative reaction; lectures did not make clear the relationship between literature and propaganda.

In the absence of Alvin Skelly and Scott Behoteguy, Mildred Skelly reported that International Challenges I has gone well, with the usual overflow attendance. She is already getting requests for tickets for next year. Discussion followed about the fact that out of town people are at a disadvantage because bulk mail is slow in reaching them. Richard Hartman suggested that we send the mailing first class; this would also allow us to cull the list. Arnold Abineri moved that the mailing be sent first class. Rose Shulman seconded the motion and it carried.

Domestic Challenges: Arnold Abineri said that he has been disappointed in the attendance and suggested that weekly notices announcing the lectures, be posted on the library bulletin board. This will be done.

Art: Herman Baar reported that attendance is satisfactory. Ms. Altabe proved knowledgeable, but as a speaker, difficult to be heard.

International Challenges II: Mildred Skelly reported that all is going well with this series. Richard Hartman added that the TV monitor will be available for this as it was for IC I.

Entertainment: Curtis Haug reported that due to small attendance this series is moving into a smaller theater.

Theater Logistics: Scott Behoteguy presented a position paper (See Exhibit A) on this subject to the President. Frank Knowlton will discuss arrangements with the theater management and report back in April.

Proposed Revision of SILL By-laws: George Petrie presented his Report on changes needed in relation to SILL's growth. Discussion followed, resulting in several suggestions. In connection with the many calls received by the Registrar, an answering service could be used. A paid employee might be considered to handle correspondence. George Petrie moved approval of his Report. Herman Baar seconded the motion and it carried. President Knowlton will follow any suggestions Mildred Skelly makes relative to handling registration. Mrs. Skelly was asked to provide an outline of the registrar's duties.

Nominating Committee: George Petrie, Chairman of the Nominating Committee, placed in nomination the following names of Board members whose terms are expiring, for an additional term ending in 1995: Arnold A. Abineri; Dr. Margaret Bates; Donald Greenholz; Lewis Kearns; Frank Knowlton, Jr.; Clair Lemmon; Fern Long. And a new member, Dr. E. David Dykstra. Dr. Petrie moved acceptance of the Committee's Report and the election of the above slate to the SILL Board for the term specified. Arnold Abineri seconded the motion and it carried.

Dr. Petrie then placed in nomination the following officers:

President	Frank Knowlton, Jr.
Administrative Vice president	John Dwinell
Vice President for Sarasota Programs	Herman Baar
Vice President for Venice Programs	Frances Bourne
Vice President for Registration	Mildred Skelly
Recording Secretary	Fern Long
Corresponding Secretary	Rose Shulman
Treasurer	Roberta Hartman
1st Assistant Treasurer	Richard Hartman
2nd Assisztnt Treasurer	Joan Hopkins

George Petrie moved the acceptance of the Committee's Report and the election of the named individuals to the SILL Board as officers for the term from April 1992 through March, 1993. Arnold Abineri seconded the motion and it carried.

Year-end Party: Concensus was that we have the same kind of party we have had before, at Plymouth Harbor. April 9 and April 16 are possible dates and Rose Shulman will check to see if they are available. Guests will be Board members and spouses, moderators and speakers.

Old Business: Mildred Skelly suggested that a token of \$50 be given to the women who have volunteered faithfully at the theater. George Petrie moved that a token of \$50 be given to volunteers as designated by Mildred Skelly. Arnold Abineri seconded the motion and it carried.

There was no further business. Upon motion by Harry Rosenberg, seconded by Richard Hart, the meeting adjourned at 11:10 A. M.

Respectfully submitted,

*Fern Long*

Fern Long, Recording Secretary



# Sarasota Institute of Lifetime Learning

May Meeting: Tuesday, the 5th, 1992, 9:30 A. M. Conference Room, Selby Public Library

MINUTES OF BOARD MEETING, April 7, 1992

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Present: Arnold Abineri, Pearl Aronson, Herman Baar, Scott Behoteguy, Frances Bourne, David Dykstra, Donald Greenholz, Johanna Hagedoorn, Richard Hart, Richard Hartman, Roberta Hartman, Curtis Haug, Frank Knowlton (President), Fern Long, George Petrie, X Tremain Robinson, Harry Rosenberg, Rose Shulman, Alvin Skelly, Mildred Skelly

Absent: Marguerite Allen, Martha Corry, Evelyn Duvall, Lewis Kearns, Albert Weeks, Doris Weitz, Chester Williams, Margaret Bates, Clair Lemmon

President Knowlton called the meeting to order at 9:32 A. M. In his Preliminary Remarks he read letters from Rabbi Shulman, thanking SILL for remembering his 90th birthday; from Viola Summerby (a volunteer) thanking for flowers and the token check. He read a note from Robert Perkins who was invited to the year-end party, and one from Richard Redfern thanking SILL for invitation to the party. The President called attention to the new list of Board members, to the Job Description prepared by Registrar Mildred Skelly and to the Revised Copy of By-laws produced by George Petrie. He presented the new Board member, David Dykstra, who was warmly welcomed.

Minutes: The Secretary read a note from Scott Behoteguy correcting the March 2 Minutes: On page 2, last paragraph, in first sentence under Nominating Committee, add: "George Petrie, on behalf of Scott Behoteguy, chairman of the Nominating Committee, etc." George Petrie corrected on the same page, under Proposed Revision of SILL By-laws: In line 6, after "it carried," add "(Copy attached)". George Petrie then moved approval of the corrected Minutes. Arnold Abineri seconded the motion and it carried.

Corresponding Secretary: No report.

<u>Registrar's Final Report,</u> <u>Winter Series</u>	: Total Sales Series	Season	}	30,189.00
		Daily		
	Friends of SILL			<u>2,155.00</u>
				32,344.00
	Venice			<u>1,976.00</u>
		Total		<u>34,320.00</u>

Tickets Sold

Literature	19	Art 28	Season	490	
I. C. I	306	I. C. II	241	Venice	57
Domestic Ch.	17	Ent.	11		

Attendance - Six Sessions

Lit.	1579	Art	1379	Venice	1523
IC I	4053	IC 2	3255		
DC	1041	Ent	909		

Total Attendance 13, 739

Treasurer's Report: Roberta Hartman presented the Treasurer's Report, noting that we have \$49,088.53 in Unrestricted Funds. George Petrie moved acceptance of the Treasurer's Report, subject to audit. Mildred Skelly seconded the motion and it carried. President Knowlton reported on meeting with Mr. Schenk, a CPA

who specializes in auditing books of non-profit organizations. He wishes to become more familiar with our system and finances and will need a second meeting with the Finance Committee. He will have to audit for two years.

George Petrie suggested that John Dwinell give us a report on insurance at a subsequent meeting.

#### 1992 WINTER SERIES:

Art: Herman Baar reported that attendance was satisfactory, the speakers good, and the audience interested.

International Challenges 2: Scott Behoteguy reported that the series went well and the main problem was accomodating the heavy attendance. He expressed appreciation to Dr. Petrie for his skillful handling of the seating, and in turn Dr. Petrie thanked his helpers.

Entertainment: Curtis Haug reported that the program was good although attendance was small. The President complimented Mr. Haug on his skill as moderator.

Evaluations: Scott Behoteguy reported that the bulk of evaluations are positive and enthusiastic, with fewer than usual negative comments about noise, lighting and temperature. Several indicated they want program to remain at GulfGate. Some want a longer break between lecture and Q and A. Several suggested that SILL advertise more. Series on Literature and Domestic Challenges were mentioned complementarily. Series were suggested on Environment and Economics, and more on domestic affairs.

FALL PROGRAMS, 1992: Foreign Affairs. Alvin Skelly would be reluctant to enlarge attendance at this, for discussion would become impossible with a larger group. Cut-off will be at 60.

Domestic Problems: Arnold Abineri reported that in '91 average attendance was 40. He suggested 6 weekly lectures instead of 12, all relevant to the upcoming election, to start on Oct. 6, with 3 before the election and 3 after it. Richard Hartman opined that money involved should not be a consideration but that we should strive to provide a sizeable audience for the speaker's sake. Dr. Petrie endorsed Mr. Abineri's idea of having one lecture a week and proposed that an advertising campaign be mounted to get larger audiences. Richard Hartman reported that letters have been received from "snow birds" who would return to Sarasota earlier in order to attend Fall program. He suggested a mailing of Fall program to entire list, to go out in August. George Petrie moved that the Fall program be mailed to entire list, in August. Fern Long seconded the motion and it carried. Arnold Abineri moved that we have 6 programs on Domestic Affairs, 3 before election and 3 after. George Petrie seconded the motion and it carried.

Alvin Skelly suggested a travel program for winter '93. Curtis Haug (or if he is absent, another member of the Publicity Committee) will bring back a proposal for advertising. Mr. Haug thinks a foundation might furnish funds for an advertising program. Scott Behoteguy suggested that the Program Committee also discuss advertising.

WINTER PROGRAM, '93: President Knowlton has written a letter to General Cinema district manager, preliminary to discussing rental terms. At the same time he will discuss audiovisual equipment and TV. This year the theater is asking \$110 per session.

Fee Schedule: Curtis Haug urged keeping the fee schedule at its present level and emphasizing membership in the Friends of SILL. Alvin Skelly added his support to this, saying that the program should include information about the Friends. This matter was referred to the Friends of SILL Committee. George Petrie will call a meeting of this committee and report back. Richard Hartman moved that the same fee schedule be kept for 1992-93. Arnold Abineri seconded the motion and it carried.

Seating in Theater: George Petrie would like to have the first 600 season ticket purchasers be guaranteed seating if they arrive by 10:20 A. M. The printed program should contain this information. Dr. Petrie suggested postponing decision on this until the May meeting.

By-Laws Revision: George Petrie reported that this task is completed and copies of the Revision have been distributed to Board members.

Publicity Committee: Curtis Haug commended his committee members, Doris Weitz and Tremain Robinson, for getting excellent publicity. Frances Bourne will work with Mr. Haug to investigate applying for the Golden Gavel Award.

Tokens of Appreciation: Roberta Hartman reported that several turned back their \$50 tokens and she enrolled them as Friends. These tokens will continue.

Year-End Gifts: It was proposed to make the following year-end gifts;

Friends of the Venice Community Center, in appreciation of the free use of its facility	200.00
Venice AAUW, for its sponsorship of the SILL season	500.00
Selby Public Library	2000.00
University of S. Florida, International Affairs Center in Tampa	1000.00
" " " " , Dept. of International Affairs	1000.00
New College Foundation, <del>FACULTY DEVELOPMENT</del> <sup>GUEST ON TRIP</sup>	<u>1000.00</u>
	5700.00

Rose Shulman moved that the year-end gifts listed above, be made as designated. Scott Behoteguy seconded the motion and it carried.

The question was raised of contributing to the Academic Olympics. Arnold Abineri advised to delay decision until it is known what happens to the program.

All donations voted upon will be accompanied by a letter from the President.

April 16 Reception: Rose Shulman reported that 44 reservations have been received to date. She will have a guest list at the door. She reminded Board members to bring their name tags.

New Business: Frances Bourne announced that Venice has set its dates for the Winter Program.

There was no further business and the meeting adjourned at 11:45 A. M.

Respectfully submitted,

*Fern Long*

Fern Long, Recording Secretary



# Sarasota Institute of Lifetime Learning

June Meeting: Tuesday, June 2, 1992, 9:30 A. M., Conference Room, Selby Public Library

MINUTES OF BOARD MEETING, MAY 5, 1992

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Present: Marguerite Allen, Pearl Aronson, Herman Baar, Scott Behoteguy, Frances Bourne, Marta Corry, John Dwinell, Donald Greenholz, Richard Hart, Richard Hartman, Roberta Hartman, Joan Hopkins, Lewis Kearns, Frank Knowlton(Pres.), Fern Long, Tremain Robinson, Rose Shulman, Alvin Skelly, Mildred Skelly, Albert Weeks, Doris Weitz

Johanna Hagedoorn

Absent: Arnold Abineri, Margaret Bates, Evelyn Duvall, David Dykstra, Curtis Haug, Clair Lemmon, George Petrie III, Harry Rosenberg, Chester Williams

President Frank Knowlton called the meeting to order at 9:35 A. M. He welcomed all members and especially Rose Shulman, who returned after a long illness. In his preliminary remarks he thanked all who had made the year-end party a great success, mentioning especially Evelyn Duvall and Rose Shulman. Some 70 guests attended the party.

Frances Bourne reported on the success of Sarasota students in the Academic Olympics. They made 2nd place and 6 students will receive \$1000 scholarships. Alex Barylski will play on the state team. The President congratulated Ms. Bourne.

At this point President Knowlton read a Proclamation honoring George Petrie III on the occasion of his 80th birthday on May 6. (See Exhibit A)

Minutes: Joan Hopkins noted that her name was omitted from those present and Tremain Robinson noted that he was marked "present" whereas he was "absent." On page 3, under Year-end Gifts: It should read "New College Department of Government and International Affairs" and "New College Development Fund." John Dwinell moved approval of the Minutes as corrected. Pearl Aronson seconded the motion and it carried.

Corresponding Secretary: No report

Registrar: No report

Treasurer's Report: Roberta Hartman presented the Treasurer's Report, noting the increase in air fares for out of town speakers. All year-end donations have been paid, accompanied by letters from the president. The Year-end Party cost \$436.55 and more guests attended than last year. Net increase over 1991 is approximately \$10,000. Lewis Kearns moved acceptance of the Treasurer's Report subject to audit. John Dwinell seconded the motion and it carried.

Finance Committee: Lewis Kearns reported that there have been conversations with CPAs but nothing definite has been arrived at. After discussion, Richard Hartman moved that the Finance Committee be charged with taking any action necessary to guarantee that our liability insurance remains in force. Alvin Skelly seconded the motion and it carried. Lewis Kearns will attend to the audit. Alvin Skelly moved that we proceed in accordance with suggestions of the chairman of the Finance Committee. Fern Long seconded the motion and it carried. John Dwinell will attend to the insurance.

Program Committee: Herman Baar reported that he has not yet given an overall title to his Fall program. Dates and subjects are as follows: Oct. 15, Bill Jones of Common Cause; Oct. 22, Waldo Profitt; Oct. 29, Arnold Abineri on health care; Nov. 5, The Economy; Nov. 12, Education; Nov. 19, George Mayer. Rent at Unity is \$210 and Herman Baar recommended that we give them \$250. Pearl Aronson moved that Unity be paid \$250. Richard Hartman seconded the motion and it carried. Fee structure was discussed. Herman Baar moved that the charge be \$10 for the series and \$2 for individual tickets. Pearl Aronson seconded the motion and it carried. Pearl Aronson was given the assignment of taking in money and registering people for the Fall program.

Alvin Skelly reported that there will be 6 sessions for Foreign Affairs and the Foreign Affairs text will be used as before. Attendance will be limited to 60 people and sessions will be at Selby Public Library.

1993 Winter Program: Scott Behoteguy would like to move International Challenges from Wednesday to Thursday. It is anticipated that there will be series on Literature, Music, and Domestic Challenges. A travel series with slides is also in the plans. A more detailed report will be made in June.

Venice: Frances Bourne reported interest in the environment, especially in how other countries view the U. S. on this subject. "Today's World" will be a good title again.

Venice will have a Fall program sponsored by the AAUW and the Library. There will be no charge for it.

Space Reservation: President Knowlton will meet with a theater representative on May 6 to discuss charge and physical arrangements.

Preparation of 1992-93 Budget: Lewis Kearns has drafted a proposed budget which he has given to Treasurer Hartman. It will be submitted in June.

✓ Friends of SILL Committee: This committee, under the chairmanship of George Petrie III, has met and submitted a report (See Exhibit B). Alvin Skelly was charged with preparing a draft of what type of program can be undertaken by Friends of SILL. He will present it at the June meeting.

Facilities and Arrangements Committee: No report.

Publicity Committee: President Knowlton suggested that the newspaper carry a story listing names of current Board members and officers. Scott Behoteguy urged that we make a good proposal for the Golden Gavel Award. Curtis Haug will be asked to prepare this.

New Business: Alvin Skelly reported that he attended a meeting of the Sarasota Arts Council. The Florida Women's Alliance is bringing Maya Angelou to Sarasota and has asked SILL to help with expenses and furnish a mailing list. She is scheduled for Oct. 10, 10 A. M. at the Hyatt, and her subject is "A Morning with Maya Angelou." She is being paid a fee of \$10,000 and \$3,000 for expenses. No action was taken. Alvin Skelly will acknowledge receiving the information.

President Knowlton announced that the next meeting will be June 2, at 9:30 A. M.

There was no further business and the meeting adjourned by consensus at 11:15 A. M.

Respectfully submitted,

*Fern Long*  
Fern Long, Recording Secretary



# Sarasota Institute of Lifetime Learning

## P R O C L A M A T I O N

KNOW all men and women by these presents that on this fifth day of May, in the year nineteen hundred ninety two, at its regular monthly meeting, the Board of Directors of SILL unanimously voted the following

### R E S O L U T I O N

t h a t

WHEREAS the members of this Board are men and women of great compassion and kindness; and

WHEREAS it is incumbent upon this Board to take note of events of major importance; and

WHEREAS a past President and present member of our Board who continues to serve SILL with extraordinary dedication and distinction; and

WHEREAS that Board Member will enter middle age and celebrate his eightieth birthday on the sixth day of May, in the year nineteen hundred ninety two; and

WHEREAS that Board member has vowed to continue to serve SILL, with his whole heart, mind, and body until old age doth overtake him;

THEREFORE, be it resolved that the Board of Directors of SILL, together with the many friends and patrons of this organization, assembled today in person and in spirit, hereby congratulates our friend and fellow Director,

**DR. GEORGE W. PETRIE, III**

and wishes him a long life of good health and much happiness, being mindful at all times that it is a privilege for the officers and members of the Board of SILL to have the continuing pleasure of his good company and the benefits of his wisdom and excellent judgment.

This RESOLUTION is entered on the records of SILL on this fifth Day of May, 1992.

*Fern Long*

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Fern Long  
Secretary



## Sarasota Institute of Lifetime Learning

September Meeting: Tuesday, the 8th, 1992, 9:30 A. M., Conference Room, Selby Public Library

MINUTES OF BOARD MEETING, JUNE 2, 1992

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Present: Marguerite Allen, Herman Baar, Margaret Bates, Scott Behoteguy, Frances Bourne, Evelyn Duvall, David Dykstra, Johanna Hagedoorn, Richard Hartman, Roberta Hartman, Lewis Kearns, Fern Long, George Petrie, Tremain Robinson, Harry Rosenberg, Alvin Skelly

Absent: Arnold Abineri, Pearl Aronson, Marta Corry, John Dwinell, Donald Greenholz, Richard Hart, Curtis Haug, Joan Hopkins, Frank Knowlton, Clair Lemmon, Rose Shalman, Mildred Skelly, Albert Weeks, Doris Weitz, Chester Williams

VicePresident Herman Baar called the meeting to order at 9:30 A. M.

Minutes: The following corrections were made to the Minutes of May 5: Roberta Hartman corrected a correction: following the phrase "It should read", substitute "Faculty Development Fund - New College University of South Florida Foundation". Under Treasurer's Report, delete second sentence. Net income for year, \$10,000, not \$19,000. On page 2, fee for Foreign Affairs should be \$10. Richard Hartman moved that the corrected Minutes be approved. George Petrie seconded the motion and it carried.

Treasurer's Report: Roberta Hartman presented the Treasurer's Report, explaining special items. Lewis Kearns moved acceptance of the Treasurer's Report, subject to audit. George Petrie seconded the motion and it carried.

### PROGRAMS

Fall Program Current Affairs will open on Oct. 15, 2 P. M., at Unity Church. Dates and subjects are: Oct. 15 - Campaign Financing - Can We Clean It Up? Oct. 22 - An Editor's View of the Campaign; Oct. 29 - Florida Health Care - Are We Being Served? November 5 The Economy, November 12, Linking Social Conditions and Our Children's Educational Prospects, November 19 - New Solutions, Old Problems- Where Do We Go After the Election?

Speakers will be Bill Jones, Executive Director, Common Cause of Florida; Waldo Proffitt, Editorial Editor, Sarasota Herald Tribune; Arnold Abineri, Member, Steering Committee, Florida Health Care Campaign, Dr. Kay Glasser, Outgoing member, Sarasota County School Board; President, Human Services Center; George Mayer. Moderators will be Arnold Abineri and Herman Baar.

For Foreign Affairs, the Great Decisions tapes will be used.

Venice: Frances Bourne reported that the Venice program will open Sept. 21, and lectures will be given every two weeks. All issues will be local, e.g.- recycling, health, education, water, erosion, et al. The series will be sponsored by A.A.U.W. and SILL. There will be no charge.

Winter Programs : David Dykstra presented the theme for the Literature Series, to open on January 5: "The American Dream in Literature." He and his co-moderator, Fern Long, are in process of securing lecturers.

Herman Baar reported that the second Tuesday series will be on music, with the emphasis on strings.

Arnold Abineri is working out the first Wednesday program, "Society in Turmoil."

Scott Behoteguy reported on the second Wednesday program which will include slide presentations and will have aspects of both International Challenges and Travel. Alvin Skelly is working with Dr. Behoteguy on this series.

At this point Richard Hartman noted that he will need duplicate slides and projection equipment for the second auditorium.

International Challenges I and II: Scott Behoteguy reported that this series has been moved to Thursdays.

Venice: Frances Bourne reported that the Venice program will open on Jan. 15 with Dr. Barylski as speaker. Dr. Puhon will speak on Germany. Programs on current topics will follow.

Facilities and Arrangements: The Fall Current Affairs program will be at Unity Church, the Foreign Affairs discussion program at Selby Public Library. The Bank of Boston will underwrite printing of the Fall program brochure. Winter programs will be at the GulfGateTheater. We can store equipment at the theater, as long as it is not obtrusive. George Petrie expressed concern about the visibility of the second screen. Richard Hartman will do some preliminary investigating of this. After discussion, Harry Rosenberg moved that a committee, Richard Hartman, chairman, George Petrie, Alvin Skelly, be given authority to investigate and purchase necessary equipment, up to a cost of \$7000. Johanna Hagedoorn seconded the motion and it carried.

Financial Planning Committee: Lewis Kearns stated that he will be ready to work on an audit after July. He asked for volunteers to help and George Petrie volunteered.

Roberta Hartman presented the '92 - '93 budget. She explained increases over '92: bulk mailing has increased and the mailing list is longer; "Travel" is increased because of higher air fares. Revisions were made: Advertising was increased to \$3600, Furniture and Equipment to \$8000. Lewis Kearns moved approval of the revised '92 - '93 budget. George Petrie seconded the motion and it carried.

Friends of SILL: Scott Behoteguy and Alvin Skelly made the following report:

ASSUMPTIONS:

1. At the end of FY 1992, the FOS account will total about \$4500. It will receive additional contributions during FY 1993 of \$1,000-3,000 (depending on how aggressively we promote new or renewed contributions).

2. Members will soon start asking what expenditures have been made possible by previous donations, and what needs are in line for covering from FOS funds in the future.

RECOMMENDATIONS:

1. The top priority for expending monies from the FOS Account should remain the basis for its establishment: "to enhance program offerings while still maintaining minimal admission fees." This translates into offering a better inducement to selected speakers than the \$50 tokens of Appreciation offered all speakers currently. It might include a modest honorarium in recognition of the extra time required to come to Sarasota from overnight destinations, or in meeting the speaker's usual minimal honoraria fee, if any; and/or the covering of unusual travel costs

for such visitors, i. e., travel costs in excess of, say, \$500 from certain locations, or covering the travel costs of accompanying spouses in lieu of honorarium.

2. That program moderators be authorized to negotiate with speakers on this subject without reference to the Committee, up to a certain total.

3. It is further recommended that in the case of unusually high travel costs, whether or not an honorarium is involved, that the FOS Account be available to cover any excess costs over a certain figure, say \$500, for a single speaker.

4. Other suggested uses of the FOS Acct. probably should be held in abeyance until we have further operating experience under present guide lines.

Roberta Hartman cautioned that we stay under \$600 for honoraria. Otherwise, IRS must be informed. Herman Baar suggested that the Friends of SILL Committee set up a meeting at which moderators may present their needs.

Publicity: Herman Baar will try to get publicity on election of new Board members and officers.

Old Business: Scott Behoteguy has received information about the Golden Gavel Award. Frances Bourne will prepare our presentation, emphasizing innovations.

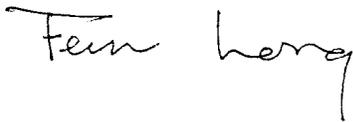
New Business: Roberta Hartman said that she would like to move our CDs from Barnett Bank to SunBank. Frances Bourne moved that Mrs. Hartman be authorized to move SILL's CDs from Barnett to SunBank. Harry Rosenberg seconded the motion and it carried.

Richard Hartman moved that George Petrie be authorized to open a Friends of SILL account at a bank of his choice. Marguerite Allen seconded the motion and it carried.

Herman Baar announced that the next meeting will be on September 8.

There was no further business and the meeting adjourned at 11:10 A. M.

Respectfully submitted,



Fern Long, Recording Secretary



# Sarasota Institute of Lifetime Learning

October Meeting: Tuesday, the 6th, 1992, 9:30 A. M., Conference Room, Selby Public Library

## MINUTES OF BOARD MEETING, SEPTEMBER 8, 1992

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Present: Pearl Aronson, Herman Baar, Margaret Bates, Scott Behoteguy, Frances Bourne, John Dwinell (Presiding), David Dykstra, Johanna Hagedoorn, Richard Hart, Richard Hartman, Roberta Hartman, Curtis Haug, Joan Hopkins, Fern Long, George Petrie, Harry Rosenberg, Rose Shulman, Alvin Skelly, Mildred Skelly, Albert Weeks, Doris Weitz

Absent: Arnold Abineri, Marguerite Allen, Marta Corry, Evelyn Duvall, Lewis Kearns, Frank Knowlton, Clair Lemmon, Tremain Robinson

Vice President John Dwinell called the meeting to order at 9:35 A. M. and welcomed all Board members to the first meeting of the season.

Minutes: Scott Behoteguy noted that the name of Chester Williams should be deleted from the roll, since he died several months ago. Frances Bourne corrected an item on page 1: The friends of the Venice Public Library should be added as sponsors of the Venice series. Roberta Hartman said that on page 1, line 3, under Minutes, a comma should be inserted after "New College." Scott Behoteguy asked that on page 2, "Dr." be removed before his name. He also said that it should be Ambassador Puhan, not Dr. Frances Bourne moved that the Minutes be approved with the above corrections. Pearl Aronson seconded the motion and it carried.

Corresponding Secretary: Rose Shulman reported that she sent a note to Frances Bourne, congratulating her on the Award she received during the summer months. Scott Behoteguy added that SILL is on the mailing list of ~~New College~~ and a *USF* communication has been received from them concerning the dire financial situation of the ~~College~~ *University*.

Registrar's Report: Johanna Hagedoorn reported that she has received \$360 for registrations.

*\$15,000*

Treasurer's Report: Roberta Hartman presented the Financial Report, calling attention to the fact that we have ~~over~~ over \$50,000 for the year. She noted that the "Bulk Mail" item was unusually large because the mailing went out to the entire list. A separate fund for Friends of SILL has been established. The audit is now complete. Pearl Aronson moved that the Financial Report be filed for audit. Rose Shulman seconded the motion and it carried.

George Petrie stated that by opening a separate account for the Friends, the Treasurer's load will be lightened. It will also facilitate ~~payment~~ of tokens ~~and~~. He found that the Century Bank gave the best terms for the Friends' account. He then read the Corporate Resolution designating Century Federal Savings Bank as depository of our funds. (See Exhibit A) Herman Baar moved approval of the Resolution. Richard Hartman seconded the motion and it carried.

At this point Richard Hartman resigned as Assistant Treasurer and moved that George Petrie take his place. Rose Shulman seconded the motion and it carried.

George Petrie then read a letter from Lewis Kearns (See Exhibit B) commending the Registrar and Treasurer and stating that SILL's financial affairs are in good order.

Joan Hopkins moved that Financial Reports for the year be accepted. Pearl Aronson seconded the motion and it carried.

Mildred Skelly stated that we will need more help when orders for the winter program start coming in. She suggested that we hire paid temporary office help for that time. John Dwinell moved that Mildred Skelly and Roberta Hartman prepare a statement of what help will be needed with the winter orders and report at the next board meeting. Herman Baar seconded the motion and it carried.

### PROGRAM REPORTS

Herman Baar reported on the Fall programs and was commended for their excellence.

Frances Bourne reported details of the Venice Fall program.

Scott Behoteguy suggested that we have paid advertisements for the Fall program and Doris Weitz endorsed his suggestion. Rose Shulman observed that we have used paid advertising before with poor results. Curtis Haug suggested that we try to get some free television promotion on local channels. Margaret Bates noted that WUSF might carry an announcement and possibly interview an outstanding speaker. Scott Behoteguy moved that we examine our publicity situation, including paid advertising for the fall program and also review where the brochures are made available. Richard Hartman seconded the motion and it carried. Doris Weitz asked if someone could be hired to distribute brochures.

### Winter Programs

David Dykstra reported on "The American Dream in Literature" which will open the winter series on Tuesday, January 5. The program is complete with subjects and speakers.

Herman Baar reported that he is working on the second Tuesday program, starting February 16. It will be a musical program concentrating on strings.

In Arnold Abineri's absence, Herman Baar reported that the Wednesday program would deal with "Society in Turmoil."

The second Wednesday program will be "Interesting Places, Fascinating People", illustrated with slides.

Scott Behoteguy reported on International Challenges. Three speakers are definitely engaged and more are being approached.

Frances Bourne reported that Dr. Barylski will lead off the Venice program. She plans to have one session on the national budget, one on education, one on health care. She will try to get Dr. Koop. Margaret Bates suggested Betty Castor and Janet Norwood. Ms. Bourne asked if there are funds to pay such speakers. There are, and George Petrie asked that he be called when expenditure for speakers is involved.

Scott Behoteguy observed that speakers are just as interested in having a good audience as in a fee. Also it is sometimes possible to arrange several engagements for an out-of-town speaker.

Scott Behoteguy expressed his belief that SILL should develop an evening program for the community, on a subject of general interest, just before the winter programs begin. The chairman delegated Mr. Behoteguy to pursue **this** possibility and report at the October meeting.

There was no further business and the meeting adjourned by consensus at 10:40 A. M.

Respectfully submitted,

A handwritten signature in cursive script that reads "Fern Long".

Fern Long, Recording Secretary



Dr. Hagedoorn volunteered to keep track of attendance at the Fall programs. She said that donations to the Friends vary between \$1 and \$40.

The Registrar's Report on the Winter programs was postponed to the November meeting. Nothing further has been done on getting temporary help for the Registrar.

*R*  
Treasurer's Report: Roberta Hartman presented the monthly Financial Report. She noted that she has transferred all Friends funds to a special fund. Surplus funds are invested in the Money Market Fund. We have no CDs at present. George Petrie reported that there are \$4200 in the Friends account. Pearl Aronson moved acceptance of the Financial Report, subject to audit. Frances Bourne seconded the motion and it carried. *Account*

George Petrie reported that he has inherited John Stalnaker's computer so that he is now able to do special correspondence and duplicating.

Fall Programs: Herman Baar reported that we are running low on brochures and he has ordered more. The Bank of Boston paid the cost of printing, approximately \$300. Doris Weitz reported that she has met with Cindi at the Herald Tribune regarding publicizing the Fall programs which start on October 15. Arnold Abineri is ill and if he is unable to appear, a substitute will be found. Scott Behoteguy urged all Board members to attend these programs and George Petrie added that he was reminded of the first sentence he learned when he worked for IBM: "When the ox is in the ditch, we all get together and lift."

Venice: Frances Bourne reported that the opening program drew 45 people. The series is very timely and is going well.

Large December Meeting: Scott Behoteguy had suggested Max Kampelman for a large community program, but after discussion with Kampelman's office, he realized that this is not the year to do it. Kampelman could only come on December 14, which is too close to Christmas. Mr. Behoteguy is now trying to get Kampelman for his winter program.

#### WINTER PROGRAMS:

President Howlton announced that deadline for winter program copy is Nov. 10.

Literature: David Dykstra reported that all lectures are arranged for "The American Dream in Literature."

International Challenges: Scott Behoteguy reported that he has speakers lined up for some dates and is in contact with others. For Jan. 7 he's trying to get Amb. Goodby; Jan. 14, Amb. Roseanne Ridgeway; Jan. 21, Arthur Hummel, ambassador to Beijing; Jan. 28, Mordecai Bar-On; Feb. 4, Felice Gaer; Feb. 11, Max Kampelman. He is negotiating mainly with the Institute of Peace. They do not ask for honoraria or travel expenses; they want exposure to audiences. *The 2nd. series is still being worked on.*

Music: Herman Baar reported that tentative title of his series is "Music with Strings." There will be demonstrations of stringed instruments.

Slide Presentation: In Al Skelly's absence Herman Baar *Behoteguy* reported that this series is "Places and People." Mr. Skelly will be moderator and Richard Hart comoderator. The moderators met with Dr. Harry Schaleman and decided on the following subjects:

Feb. 17, Vladivostok to Moscow; Feb. 24, New Caucasian Republics; Mar. 3, Mysterious Tibet; March 10, Southern Africa and Homeland; March 17, Australia from Coast to Coast; March 24, Around the World for Academic Credit. *Feb 24 Barylski: Schubert  
The other 5*

For the 2nd Thursday series speakers are expected to be Dr. Barylski, Dr. Donald Weatherby. The final four are still being worked on. One session will be on the Mideast revisited. Moderators for this series will be Messrs. Behoteguy, Hart and Skelly.

Venice: Frances Bourne reported that the Venice program will start on Jan. 15, with Dr. Barylski; Jan. 22, Margaret Bates; Jan. 29, Amb. Puhan; Feb. 5, Ms. Castor; Feb. 12, Dr. Koop or Dr. Magenheim.

Publicity: Doris Weitz reported that the ad which appeared on Sept. 26, cost \$294 and produced no response. She will try again with the winter series. Rose Shulman stated that ads have never been effective. Most productive are the brochures. Ms. Weitz will meet with Cindi about an article on the winter programs.

Tremain Robinson reported that he sent in material to the Pelican. Ms. Weitz said that she will explore new options and urged Board members to call her about their programs. Mr. Robinson added that photographs and biographical information about speakers are good for publicity. Peggy Bates suggested having Welcome Wagon include our brochures with their distributions.

Audiovisual Equipment: Richard Hartman reported that his committee had a meeting with Skidmore from St. Petersburg who demonstrated a machine that will transmit a 60 inch picture from the first theater to the second. Price quoted was \$8000 including service contracts for 5 years. Net is \$7092, including stands. George Petrie remarked that Music Archives wants a projector of this type and suggested that both organizations could use it. Music Archives might contribute \$1000 for its use. Equipment would be property of SILL. Scott Behoteguy suggested the possibility of getting a grant from the Sarasota Foundation for this purchase.

President Knowlton stated that he favors getting this equipment and working with the Music Archive. In fairness to AvTech we should know within the month if we will use them again. Mr. Knowlton will speak to Mr. Perkins about a grant. Mr. Hartman will call Skidmore today and inform him that we shall have a decision in early November. He will also ask if the service contract will apply if the equipment is used by another organization. Roberta Hartman will investigate insurance requirements. Richard Hartman moved that SILL acquire this audiovisual system. Scott Behoteguy seconded the motion and it carried unanimously. Richard Hartman and George Petrie will operate the equipment but two volunteer standbys are needed.

Theater Rental: President Knowlton reported that on May 19, 1992 a contract was negotiated with the GulfGate Theaters: \$4428 for the 3 months, \$2214 due in December, \$2214 in February.

Old Business: Frances Bourne reported that even though she made a good submission for the Golden Gavel Award, we did not receive anything.

President Knowlton announced that the next meeting will be Nov. 3.

There was no further business and the meeting adjourned by concensus at 11:40 A.M.

Respectfully submitted,

*Fern Long*  
Fern Long, Recording Secretary



# Sarasota Institute of Lifetime Learning

December Meeting: Tuesday, the 1st, 1992, 9:30 A.M., Conference Room, Selby Public Library

## MINUTES OF BOARD MEETING, NOVEMBER 3, 1992

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Present: Arnold Abineri, Pearl Aronson, Herman Baar, Margaret Bates, Scott Behoteguy, Frances Bourne, Donald Greenholz, Johanna Hagedoorn, Richard Hart, Richard Hartman, Roberta Hartman, Curtis Haug, Joan Hopkins, Frank Knowlton (Pres.), Fern Long, George Petrie, Tremain Robinson, Harry Rosenberg, Rose Shulman, Alvin Skelly, Mildred Skelly, Doris Weitz

Absent: Marta Corry, John Dwinell, Evelyn Duvall, David Dykstra, Lewis Kearns, Clair Lemmon, Albert Weeks

A number of Board members were present before 9:30 A. M. and President Knowlton proposed some premeeting "fun." Since it was Election Day, each person present was asked to mark on a square of paper his choice for president: B(ush), C(linton), P(erot). The result 16 for C; 6 for B.

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President Frank Knowlton called the meeting to order at 9:30 A. M. He called upon Joan Hopkins to report on plans for the new Main library. She reported that the land between 6th and 9th, on the Tamiami Trail, has been secured for the new building. Next step is to hire an architect. The library will have 100,000 square feet and will be ready in three years. It will have at least 300 parking spaces. Ms. Hopkins was congratulated and applauded. Margaret Bates urged that better salaries for librarians should also be a public concern.

Minutes: The following corrections were made to the Minutes of October 6: Scott Behoteguy said that paragraph 10, page 2, should have added to it, "The second series of International Challenges is still being worked on. Dr. Barylski will open on Feb. 18. One session will be on the Persian Gulf revisited. Moderators for both series will be Messrs. Behoteguy, Hart and Skelly." On page 3, paragraph 1, add: "For the Feb. 24th lecture, Dr. Barylski will preside; Dr. Schaleman will do the other 5." Delete paragraph 2 on page 3. Under "Slide Presentation" on page 2: Scott Behoteguy reported, not Herman Baar. On page 3 under Publicity include full name, Cindy Cannon. There were no further corrections or additions. Pearl Aronson moved that the Minutes be approved as corrected. Rose Shulman seconded the motion and it carried.

Corresponding Secretary: No Report.

Registrar's Report: Johanna Hagedoorn presented the following Report:

October 6, 1992 - November 3, 1992

### Subscriptions:

Current Affairs:	9	\$30.00
Foreign Affairs :	1	\$10.00

Day Tickets:	Current Affairs:	10/15/92:	4 @ \$2.00	\$ 8.00
		10/22/92:	37 @ \$2.00	\$74.00
		10/29/92:	20 @ \$2.00	\$40.00
		Total		\$162.00

Registrar's Report, cont.

Attendance: Current Affairs: 10/15/92: 61  
10/22/92: 97  
10/29/92: 62

Foreign Affairs: 10/5/92: 39  
10/12/92: 60  
10/19/92: 46  
10/26/92: 42

Respectfully submitted,  
for the Registrar  
Johanna P. Hagedoorn (Signed)

Mildred Skelly reported that she has returned checks received for the winter series.

Treasurer's Report: Roberta Hartman presented the Treasurer's Report, explaining the "Transfers" item. George petrie moved that the Treasurer's Report be accepted, subject to audit. Arnold Abineri seconded the motion and it carried.

First Assistant Treasurer's Report: George petrie reported that Friends of SILL funds will be used to secure out-of-town speakers. He requested authorization to spend up to \$2,000 for speakers. He then moved that he be given authorization to pay speakers from friends funds up to \$2000, with an amount less than \$600 for individual speakers. Scott Behoteguy seconded the motion and it carried.

Fall Programs: Herman Baar reported that Fall programs are going well. Arnold Abineri expressed some disappointment that attendance was not better. President Knowlton reported that the Bank of Boston paid for printing the program. Scott Behoteguy noted paucity of publicity.

Al Skelly reported that his discussion group is going well with an average attendance of 50.

Venice: Frances Bourne reported that attendance at Venice programs is running 25 - 30, not so good as she had hoped.

WINTER SERIES:

Literature: "The American Dream in Literature" is complete, as reported at the October meeting. It will begin on Jan. 3.

Society in Turmoil: Herman Baar reported that Dr. Barbara Golder will speak on Jan. 20, and Kathleen Sheekie on Feb. 3. David Cohen is Dr. Sheekie's codirector and if she is called to S. Africa, he will take her place. Other speakers: Jan. 6, Martin Dyckman on the Media; Jan. 27, Gordon Michalson, Jr., on Liberal Education. For Jan. 13 he will get a speaker on the Economy.

International Challenges: Scott behoteguy reported that 5 of the first 6 speakers are former ambassadors. Sam Lewis, president of the U.S. Institute of Peace, will open the series, to be followed by Roseanne Ridgeway on Jan. 14; Arthur Hummel on Jan. 21; Mark Rosenblum on Jan. 28; Felice Gaer on Feb. 4,

Max Kamelman on Feb. 11; Robert Barylski on Feb. 18; Dr. Donald Weatherby on Feb. 25; Moishe Milani on March 4; Dr. Terry McCoy on March 11; Geoffrey Lamb on March 18. March 25 is still being worked on.

Music of the Strings: Herman Baar reported that he plans to present the violin, the viola, the bass, the guitar. He will try to get the Florida String Quartet.

Horizons of Adventure: Al Skelly reported that this will be a slide and lecture series. Richard Hartman will set up two theaters to show slides and project the speakers.

Venice: Frances Bourne reported that her series will be called "Today's World"; Jan. 22, Dr. Margaret Bates on Africa; Feb. 5, Dr. Al Ruhan on Germany; Feb. 12, Larry Durrence on Florida's fiscal future; Feb. 19, Mark Magenheim on Health Crisis in Florida; Feb. 26, Ms. Bourne is negotiating with Ms. Castor.

President Knowlton announced that deadline for winter program copy is Nov. 9. Copy is to be sent to him.

Program Brochures: President Knowlton announced that SunBank will pay \$1700 toward printing the programs. They will want 500 for their trust accounts. Lake House West will pay for an advertisement in the brochure. Roberta Hartman will prepare envelopes for the bulk mailing.

Publicity Committee: Doris Weitz advised that it is necessary to act now to get an article by Dorothy Stockbridge. She will try to get Sunday space. She is also sending articles to the weekly papers. Scott Behoteguy said that he would like a special feature article on the International Challenges program, giving a list of all speakers. Dr. Margaret Bates suggested that a poster be made advertising the series and placed in public libraries,

AudioVisual Equipment Committee: Richard Hartman reported that the TV projector was ordered on Nov. 2. It will be set up in the Hartman home where it will be available to be inspected by Board members. A second slide projector has been ordered. The speaker can control slides in both theaters. Total ~~is~~ *of the TV projector*

President Knowlton read a letter from Sarasota Music Archive offering storage space for SILL's equipment in exchange for use of equipment plus \$200 in payment. Richard Hart moved that we accept in principle the offer from Sarasota Music Archive for storage of audiovisual equipment subject to technical details. Margaret Bates seconded the motion and it carried.

Tokens of Appreciation: The President raised the question of whether or not to give both \$50 and a certificate to speakers. Consensus was that the certificate be eliminated.

Al Skelly asked if there is a place where we can go to have typing done. President Knowlton replied that Sarasota Secretarial Services will do typing on furnished stationery and bill us on a monthly basis.

Old Business: George Petrie reported that he has had the small stationery reprinted.

*for discussion*  
New Business: President Knowlton proposed that Richard Hartman be appointed Vice President in Charge of Equipment. Herman Baar moved that this appointment be made. Johanna Hagedoorn seconded the motion and it carried by acclamation and with hearty applause.

Margaret Bates asked if special arrangements could be made to admit students to lectures free. Richard Hartman moved that bona fide college students be admitted to lectures free. Herman Baar seconded the motion and it carried.

The president announced that the next Board meeting will be on Dec. 1 in the Conference Room of Selby Public Library.

There was no further business and the meeting adjourned at 11:40 A. M.

Respectfully submitted,

*Fern Long*

Fern Long  
Recording Secretary



# Sarasota Institute of Lifetime Learning

January Meeting: Monday, January 4, 2:00 P. M., Meeting Room, Selby Public Library

## MINUTES OF BOARD MEETING, DECEMBER, 1992

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Present: Marguerite Allen, Herman Baar, Margaret Bates, Scott Behoteguy, Frances Bourne, Marta Corry, John Dwinell, David Dykstra, Johanna Hagedoorn, Richard Hart, Richard Hartman, Roberta Hartman, Joan Hopkins, Frank Knowlton (Presiding), Fern Long, Tremain Robinson, Harry Rosenberg, Rose Shulman, Alvin Skelly, Mildred Skelly, Doris Weitz

Absent: Arnold Abineri, Evelyn Duvall, Donald Greenholz, Curtis Haug, Lewis Kearns, Clair Lemmon, George Petrie, Albert Weeks

President Frank Knowlton called the meeting to order at 9:30 A. M. In his preliminary remarks he commended Marilyn Estes of the Selby Library staff, for her helpfulness and he will write a letter to Library Director Joan Hopkins to that effect. He then reviewed his communication of Dec. 1 concerning dates and locations of future board meetings. they will all take place in the Meeting Room of Selby Public Library. Dates are as follows:

<u>Monday</u>	January 4, 1993	2:00 - 4:00 P. M.
<u>Friday</u>	February 5, 1993	2:00 - 4:00 P. M.
<u>Friday</u>	March 5, 1993	2:00 - 4:00 P. M.
<u>Tuesday</u>	April 6, 1993	9:30 A. M. - NOON
<u>Tuesday</u>	May 4, 1993	2:00 - 4 P.M.
<u>Tuesday</u>	June 1, 1993	2:00 - 4 P. M.
<u>Tuesday</u>	September 7, 1993	9:30 A. M. - NOON
<u>Tuesday</u>	October 5, 1993	9:30 A. M. - NOON
<u>Tuesday</u>	November 2, 1993	9:30 A. M. - NOON
<u>Tuesday</u>	December 7, 1993	9:30 A.M. - NOON

Minutes: In addition to the correction made by Frank Knowlton, Roberta Hartman corrected item under AudioVisual Committee: \$6792 is the cost of the TV Projector alone. Margaret Bates said that on the last page, concerning admission of college students to lectures, "current college identification" should be added. There were no further corrections or additions. Frances Bourne moved that the Minutes be approved as corrected. Richard Hartman seconded the motion and it carried.

Correspondence: No report.

Registrar: Johanna Hagedoorn gave the following report for the Registrar:

Day tickets: Current Affairs:	11/5/92: 23	-----	\$46.00
	11/12/92: 3	-----	6.00
	11/19/92: 27	-----	\$54.00
	Total	-----	\$106.00

Attendance: Current Affairs:	11/5/92: 67	(44 & 23)
	11/12/92: 41	(38 & 3)
	11/19/92: 67	(40 & 27)
Foreign Affairs:	11/2/92: 52	
	11/9/92: 28	

Registrar's Report, cont.:

Complete Fall Program

Subscriptions:	Current Affairs:	79 @ \$10.00	-----	\$790.00
	Foreign Affairs:	75 @ \$10.00	-----	\$750.00
	Day tickets:	11 1/4 @ 2.00	-----	\$228.00
	Friends of SILL:		-----	\$316.00
	Total		-----	\$2,084.00

She added that average attendance was 66, representing a 60% increase over 1991. Mildred Skelly moved a vote of thanks to Dr. Hagedoorn and all present concurred.

Winter Ticket Sales: Mildred Skelly reported that so far 4 series tickets and 12 season tickets have been sold. President Knowlton thanked the moderators for getting copy in promptly. He reported that \$2200 had been received from advertisers to pay for printing. A supply of winter programs is in Joan Hopkins's office.

Treasurer's Report: Roberta Hartman reviewed the Financial Statement, calling attention to the cost of mailing first class, \$808.72. She already has a number of undeliverable returns. The Hartmans spent 7 hours affixing labels in preparation for the mailing. Richard Hartman reported that all equipment is covered by insurance. Rose Shulman moved that the Treasurer's Report be approved, subject to audit. Johanna Hagedoorn seconded the motion and it carried. Dr. Hartman then presented the necessity for SILL to have an official address, a requirement in connection with our incorporation. C. T. Corporation can be SILL's official address, at a cost of \$150. Dr. Hartman moved that SILL's registered agent be C. T. Corporation in Plantation, Florida. Johanna Hagedoorn seconded the motion and it carried.

*Wait  
Hans for  
to speak*

First Assistant Treasurer's Report: In George Petrie's absence, Scott Behoteguy reported that dues continue to be paid to the Friends of SILL and he said that they will be adequate to pay speakers' honoraria. He then moved that the fund for honoraria be increased from \$2000 to \$2500. Robert Hart seconded the motion and it carried. Mr. Behoteguy then asked moderators to state what they will need for their speakers. David Dykstra requested a \$50 token for each speaker, and \$35 for one speaker coming from Tampa. For "Society in Turmoil" Herman Baar requested The token \$50 for each speaker plus travel. Scott Behoteguy stated that for International Challenges I and II, a total of \$650 will be needed, covering travel, hospitality and motels. He expects that enough tickets will be sold to cover the expenses. For "Horizons of Adventure" Herman Baar stated that total cost will be \$830, with \$600 coming from Friends of SILL. A second theater will be needed for this series and duplicate slides are being prepared. Scott Behoteguy recommended a full dry run on Tuesday, Jan. 11. Richard Hartman responded that everything has been tried out in the Hartman home, and it works. Backup operators are needed and Mr. Hartman asked for volunteers. He further reported that the equipment is under warranty and if there is any failure, he will drive it to St. Petersburg.

*authority for*

*honoraria  
of which  
\$250 are  
honoraria*

Storage of Equipment: Sarasota Music Archive will store the equipment from April to October, then will keep it until January. They will pay \$200 a year for the privilege of using it. An agreement is being drawn up covering arrangements between the two organizations. During the 12 weeks when equipment is in use, it will be stored in the Hartman home, or some other suitable place. At this point Herman Baar stated that for his music program he will need a platform and lighting suitable for reading music.

Distribution of Winter Programs: Tremain Robinson will take care of distribution at Plymouth Harbor and John Dwine/ll will do the same at Lake Pointe Woods. Other distribution sites will be determined.

Publicity: Doris Weitz thanked Tremain Robinson for his work in placing publicity in the weekly papers. She announced that on Dec. 1, at 12:30 P. M., a newspaper photographer will be at Selby Library and urged anyone who has time to stay and be photographed. Sarasota Magazine will list the Winter series. She has spoken with Charles Huisking about interviews with outof town speakers. She will try to get special reports for special events. Dorothy Stockbridge's article will be on Dec. 17. Marta Corry suggested getting notices in the newsletters of various organizations, such as the American Association of University Women. Herman Baar suggested getting a spot on Channel 40. Ms. Weitz will follow up on these suggestions. Scott Behoteguy and Alvin Skelly have been working on a poster to be placed in libraries and possibly in the lobby of Gulf Gate Theater. They are in contact with Ringling School of Art for possible student help with the poster.

Old Business: There was no old business.

New Business : President Knowlton announced that the next meeting, January 4, will be at 2 P. M. in Selby Library's Meeting Room. Doris Weitz reported on the meeting of the Arts Council. On Jan. 24 the Council is holding a "Market Place" at Five Points Park. For \$10 a table may be rented for a display. President Knowlton authorized this expenditure and Doris Weitz will follow up on it.

There was no further business and the meeting adjourned by concensus at 11:15 A. M.

Respectfully submitted,

*Fern Long*

Fern Long, Recording Secretary